

## SPONSORSHIP FORM

### Leadership in Strategic Health Communication: Making A Difference In Infectious Diseases, HIV/AIDS, and Reproductive Health June 1-20, 2008

PLEASE PRINT OR TYPE

#### Participant Information

Name \_\_\_\_\_  
(Last) (First) (Middle)

Country \_\_\_\_\_

#### Workshop Tuition and Hotel Information

Tuition includes all instruction, books, training materials, supplies, social and recreational activities, and workshop related field trips.

The workshop tuition fee is US\$5,450 if 50% of the fee is received before March 17, 2008. The balance of the fee must be paid by April 15, 2008. **After March 17, 2008, the tuition fee is \$5700 and must be received in full by April 15, 2008.**

The hotel fee is \$134.00 per night. This package price includes occupancy taxes and gratuity. The hotel fee includes room, breakfast, weekday lunch and breaks. This fee **does not include** dinner or lunch on the weekends. The sponsor is responsible for providing the participant with per diem funds for these plus other incidental items. Because the number of nights is dependant upon when the participant arrives, please calculate 22 nights as a base for the required 50% hotel deposit.

Course fee payments and hotel fee deposit must be made by:

Electronic wire transfer (from your bank to JHU bank) with participant's name:

Johns Hopkins University  
M&T Bank  
1 M&T Plaza  
Buffalo, NY 14203  
Transit/routing/ABA number: 022000046  
Account number: 09000522  
Type of account: depository  
CTX format is preferred; CCD+ is also accepted  
Reference: 1316000000-1600202308

International wires:  
SWIFT code: MANTUS33INT  
CHIPS ABA number: 0555

Money for participants' personal expenses (for e.g., dinner, miscellaneous expenses) should not be transferred into JHU account. It must be paid directly by the sponsor to the candidates themselves.

**Participants will not be allowed to attend the workshop if the entire tuition fee and hotel expenses are not received by April 25, 2008.**

### Cancellation Policy

In the event of a cancellation, the Johns Hopkins University will make every effort to find another candidate when given proper advance notification. Recommendations for substitutes will have to go through the regular admission process. However, because JHU/Center for Communication Programs may not be able to replace lost revenue resulting from cancellation, the refund policy will be as follows:

By April 25, 2008      Full refund of tuition & hotel accommodations  
After April 25, 2008    50% refund of tuition, hotel deposit is nonrefundable.-

Notice of cancellation must be made in writing by April 25, 2008 to receive a full refund. JHU/CCP will mail a confirmation notice to the sponsor upon receipt of written notification of cancellation. After April 25, 2008 **CCP will only refund 50% of the tuition and the hotel deposit is non-refundable.**

\_\_\_\_\_ I have read and understood (please initial)

### Insurance and Visa

United States health insurance is mandatory for international participants. The sponsoring agency will be responsible for providing the participant with short term health and accident coverage.

If you are being sponsored by a US Institution or organization, you must obtain a J1 visa. If your funding is through international or personal sources you may apply for a B1/B2 visa. Johns Hopkins University does not provide **financial assistance** to applicants. Applicants may find it helpful to consult with the country's national AIDS committees, the Ministry of Health, community services or may want to check with local offices of international organizations such as the World Bank, the World Health Organization (WHO), the United Nations Population Fund (UNFPA), the United Nations Children's Fund (UNICEF), the United States Agency for International Development (USAID) and USAID supported agencies, or private foundations. Applicants seeking funding for this program are advised to contact potential sponsors as soon as possible. Please note that we are not in a position to be **an intermediary between applicants and funding organizations**.

CCP can assist in the completion of the J-1 Non-Immigrant Status Visa application and will serve as the workshop sponsor in this respect **but will not provide this service for the participant unless there is proof of financial sponsorship for workshop tuition and hotel fees**. Please note that although we are assisting with the application process, we can not guarantee that a visa will be issued at any US Consulate office. There is also a \$50 administration fee for all visa applications processed by the center's OIS office. Once that application has been processed, JHU is required to pay a \$100 SEVIS fee to

Homeland Security. This fee will be added to your final tuition payment and must be received before visa final documents are issued to the applicant.

Due to increased security checks at U.S. Consulates overseas, it can take several months to secure the appropriate visa stamp to enter the United States. Please plan accordingly and allow 2-5 months for the CCP and the U.S. Consulates to complete the necessary paperwork.

**Sponsorship Agreement**

**By signing below, this Agreement will constitute a binding contract between the parties.**

Signature of Authorized Officer \_\_\_\_\_ Date \_\_\_\_\_

Officer's Name and Title \_\_\_\_\_

Address \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail \_\_\_\_\_



**Please email completed application and sponsorship forms to: [sslimited@jhsph.edu](mailto:sslimited@jhsph.edu) and [traininginfo@jhucpp.org](mailto:traininginfo@jhucpp.org)**

**Alternately, you may fax the completed application and sponsorship form to:**  
(410) 614-8633 and (410) 659-2693.

**Or the completed application and sponsorship form may be airmailed to:**  
Johns Hopkins Bloomberg School of Public Health  
Summer Institute Office  
615 North Wolfe Street  
Room W1101  
Baltimore, MD 21205  
USA

The deadline for submission is **March 31, 2008**